



ADUR & WORTHING COUNCILS

Person Specification

Authority:	Adur and Worthing Councils
Directorate:	Sustainability and Resources
Section:	Operations and Sustainability: Public Health & Regulation
Post Title:	<p>Environmental Health Technician (Environmental Protection Specialist)</p> <p><u>Specialisms.</u> Pollution - contaminated land Pollution - permitting Pollution - Air Quality Pollution - Water quality / sampling monitoring Pollution - Noise / acoustics</p>
Post Number:	12714
Accountable to:	Team Leader (Environmental Protection)
Management responsibility for:	None
Authority to liaise with:	<p>Internal: all internal departments, elected members, constituency MPs.</p> <p>External: Other local authorities, other statutory organisations, commercial trade organisations, community representatives and voluntary organisations, legal representatives, service users and the public</p>

Area	Requirements	
Qualifications	Essential	Desirable
	<u>Environmental Protection Specialist:</u> Degree or Diploma in Environmental Science or	Institute of Acoustics Diploma in Acoustics and Noise Control or equivalent;

	qualified by current relevant experience.	I.O.A. Certificate in Environmental Noise Measurement; or specialist contaminated land, air quality or water quality qualification.
Professional Registration (where applicable)	N/A	
Knowledge & Experience		
Technical (e.g. Technical, Administrative, Managerial – use one or more categories as/where appropriate)	<u>Environmental Protection Specialist:</u> Sound knowledge of current environmental protection legislation and established industry good practice.	
Relevant Experience	Relevant experience of work within one or more of the subject areas. Experience of organising and prioritising own workload.	
Skills		
Communication/ relationship	<i>Negotiating Effectively</i> Prepares and applies sound and persuasive arguments to secure positive outcomes from negotiations <i>Promoting the Service</i> Seizes opportunities to create a positive and professional image of the	

	<p>service through discussion and personal example.</p> <p><i>Collaborating & Teamworking</i> Demonstrates commitment to colleagues, team objectives and collaborative working opportunities</p> <p><i>Developing Productive Relationships</i> Builds effective working relationships with a diversity of individuals and groups</p> <p><i>Communicating in Writing</i> Produces clear, succinct and well structured written work which creates a positive impact on the recipient(s)</p> <p><i>Communicating Orally</i> Conveys messages effectively, creating a positive impact on the listener(s)</p>	
Analytical/ judgmental	<p><i>Analysing & Evaluating</i> Reflects on information, defines the key issues and reaches logical conclusions</p> <p><i>Being Financially Aware</i> Fully considers the financial dimension to own activities, monitoring expenditure and ensuring true value for money is delivered.</p> <p><i>Making Decisions</i> Takes decisive and effective action to tackle professional challenges</p> <p><i>Exercising Political Awareness</i> Recognises the impact of politics and politicians and works accordingly</p> <p><i>Delivering Customer Centred Services</i></p>	

	<p>Achieves customer satisfaction by identifying genuine needs and jointly developing effective solutions</p> <p><i>Minimising Risk</i> Ensures that risks to customers, colleagues and self are minimised, taking decisive actions to tackle unsafe practices</p>	
Planning/ organisational	<p><i>Delivering Results</i> Works hard, takes ownership and consistently meets or exceeds targets.</p> <p><i>Planning & Co-ordinating</i> Establishes clear targets, defines plans and co-ordinates resources in order to meet them.</p>	
IT	<p><i>Applying New Technology</i> Embraces technological change and develops the skills necessary to effectively apply it.</p>	Ability to use Microsoft IT packages including Microsoft Word and Google Workspace including Mail, Sheets and Docs.
Abilities		
Physical	<p>Ability to carry out physical tasks such as climbing ladders, moving equipment and taking samples, sometimes in dirty and disagreeable conditions. Professional appearance and conduct when interacting with clients.</p>	
Mental	<p><i>Resilience and Professionalism</i> Works to the highest standards, demonstrating resilience to pressure and retaining due professionalism at all times</p> <p><i>Enhancing Expertise</i></p>	

	Demonstrates a commitment to continuously improve own knowledge, skills and performance	
Emotional	Assertive, tactful and calm under pressure/conflicting priorities. <i>Promoting Diversity</i> Promotes respect for all people, recognises differing needs and expectations and challenges all oppressive practice	
Working conditions / Style	Able to work in an open office and/or remote environment.	
Other:	Current driving licence	

Person Specification agreed by:

Post holder: <i>(print name)</i>	
Signature:	
Date:	
Line Manager: <i>(print name)</i>	
Signature:	
Date:	
Executive Head of Service: <i>(print name)</i>	
Signature:	
Date:	