



# ADUR & WORTHING COUNCILS

## Person Specification

<b>Authority:</b>	Adur & Worthing Councils
<b>Directorate:</b>	Economy
<b>Section:</b>	Place & Economy
<b>Post Title:</b>	Casual Labour (Adur Street Markets)
<b>Post Number:</b>	
<b>Accountable to:</b>	Markets Officer
<b>Management responsibility for:</b>	None
<b>Authority to liaise with:</b>	<b>Internal:</b> Colleagues and Councillors <b>External:</b> market traders

Area	Requirements	
Qualifications	Essential	Desirable
		GCSE (or equivalent) English and Maths, Level C or above
Knowledge & Experience		
(e.g. Technical, Administrative, Managerial – use one or more categories as/where appropriate)	Experience of working as part of a team	Experience of working as part of a team setting up equipment outdoors
Skills		
Communication/ relationship	Good communication skills	
Planning/ organisational	Follow basic instructions and adhere to health and safety regulations and requirements.  Keep to schedules and planned work times.	
IT		Use of email
Other		
Physical	Able to be on feet for long periods of time	Able to drive a van and/or

	<p>Able and willing to work outdoors at all times of the year, and in all weathers</p> <p>Physical strength to play an active role in loading equipment onto a van/trailer, and assist in the set-up/break-down of market equipment.</p>	trailer and transport equipment to and from market sites, if required
<b>other</b> <ul style="list-style-type: none"> <li>• Self motivated</li> <li>• Able to use initiative and prioritise tasks when required</li> <li>• Able to keep calm when under pressure or when dealing with challenging situations.</li> <li>• Be able and willing to work irregular hours, including weekends, evenings and bank holidays</li> </ul>		

**Person Specification agreed by:**

<b>Post holder (Print name):</b>	
<b>Signature:</b>	
<b>Date:</b>	
<b>Line Manager (Print name):</b>	
<b>Signature:</b>	
<b>Date:</b>	
<b>Executive Head of Service (Print name):</b>	
<b>Signature:</b>	
<b>Date:</b>	