



ADUR & WORTHING  
COUNCILS  
Environmental Services

### Person Specification

Area	Requirements	
Qualifications	Essential	Desirable
	<p>GCSE Maths and English grade C or above (or equivalent qualification)</p> <p>Full current driving licence with B&amp;E Entitlement</p> <p>First Aider at Work Qualified</p>	<p>IOSH or equivalent health and safety qualification</p>
Knowledge & Experience		
(e.g. Technical, Administrative, Managerial – use one or more categories as/where appropriate)	<p>Background or experience of working in a similar environment</p> <p>Experience in the use of common tools and equipment used in the environmental services sector</p>	
Skills		
Communication/ relationship	Able to communicate effectively with colleagues, local communities, contractors, schools and voluntary organisations.	Experience of working closely with community groups and / or the public
Analytical/ judgmental	Able to understand and apply policies and procedures	
Planning/ organisational	<p>Competent in producing reports and site assessments</p> <p>Working knowledge of health and safety at work understand personal and organisational responsibilities</p>	

	<p>Good planning/organisation skills</p> <p>Able to work effectively and efficiently under own initiative</p>	
IT	Must be competent in the use of common IT systems and software, (google / sheets/ docs / drives, Microsoft word / excel /PowerPoint, email etc	
Health & Safety	Understanding and working knowledge of health and safety at work	Experience and competence in carrying out health & safety inspections of public green space, playgrounds and fairgrounds.
<b>Abilities</b>		
Physical	Must be physically fit to be able to lift heavy items and work on uneven terrain	
Working outside normal working hours	Attendance at evening meetings and working at weekends on a team rotational shift pattern	
Working conditions	Outside, all weathers	
<b>Other</b>	Postholder to be available to work a shift rota working one weekend in four	